



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff among EU Member States and third countries associated to the Programme

Information on Digital Inter-Institutional Agreements

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

**Information about the higher education institutions**

Interinstitutional Agreement Partners					
Partner HEI 1	Name of the institution (and department, where relevant)			SCHAC code	Erasmus code
	ISTANBUL 29 MAYIS UNIVERSITESI			29mayis.tr	TR ISTAN-BU43
	Partner Contact Details				
	#	Full Name	Email	Phone	
	1	Mehtap GÜVEN ÇOBAN	erasmus@29mayis.edu.tr		
2	Özgür ÜNAL ERİŞ	oueris@29mayis.edu.tr			
Partner HEI 2	Name of the institution (and department, where relevant)			SCHAC code	Erasmus code
	UNIVERSIDAD COMPLUTENSE DE MADRID, Oficina RRII Rectorado			ucm.es	E MA-DRID03
	Partner Contact Details				
	#	Full Name	Email	Phone	
	1	Sanchez Menéndez, Nieves	rrinter@ucm.es		

Approvals Table			
SCHAC code	Name	Email	Date
29mayis.tr		erasmus@29mayis.edu.tr	2026-04-28T10:50:21Z
ucm.es	Cristobal Rosario	rrinter@ucm.es	2026-04-28



Partner 1 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

Calendar	
Incoming student nominations must reach the institution by:	
Autumn term [day/month]	01/06
Spring term [day/month]	01/12
Applications from incoming students must reach the institution by:	
Autumn term [day/month]	25/09
Spring term [day/month]	10/02

The institution will send its decision within 5 weeks, and no later than 5 weeks.

Application procedure Information		
Contact email	Contact phone	Websites for information
erasmus@29mayis.edu.tr	+902164740860	https://international.29mayis.edu.tr

Additional requirements Information		
Academic requirements		
ECTS completed	Subject area (ISCED)	EQF level
Requirement	Details	Website
Other	Passport copy	https://international.29mayis.edu.tr

Inclusion and accessibility Information			
The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:			
Available infrastructure adjusted for people with:	Description of infrastructure	Contact details	Website for information



Special needs	Not present		https://www.29mayis.edu.tr/en
Available support services for people with:	Description of infrastructure	Contact details	Website for information

Housing Information

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
erasmus@29mayis.edu.tr	+902164740860	https://international.29mavis.edu.tr/

Visa Information

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
erasmus@29mayis.edu.tr	+902164740860	https://international.29mavis.edu.tr/

Insurance Information

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
erasmus@29mayis.edu.tr	+902164740860	https://international.29mavis.edu.tr/

Additional Information

Information on	Contact email	Contact phone	Website for information
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A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.

[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]



Partner 2 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

Calendar	
Incoming student nominations must reach the institution by:	
Autumn term [day/month]	15/05
Spring term [day/month]	15/11
Applications from incoming students must reach the institution by:	
Autumn term [day/month]	31/05
Spring term [day/month]	20/11

The institution will send its decision within 4 weeks, and no later than 5 weeks.

Application procedure Information		
Contact email	Contact phone	Websites for information
erasmus1@ucm.es	+34 91 394 69 6923	https://www.ucm.es/english/file/en

Additional requirements Information		
Academic requirements		
ECTS completed	Subject area (ISCED)	EQF level
Requirement	Details	Website
Oficina de RRII Erasmus	Erasmus Incoming	https://www.ucm.es/alumnos-students
Oficina de RRII Erasmus	Erasmus Outgoing	https://www.ucm.es/movilidad-saliente
Erasmus Offices per Faculty	Erasmus Coordinators per Faculty	https://www.ucm.es/oficinaserasmus
Erasmus Offices per Associated Center	Erasmus Coordinators per Associated Center	https://www.ucm.es/centros-adscritos-1
Contacts for OLA	OLA	https://www.ucm.es/ola

**Inclusion and accessibility Information**

The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Available infrastructure adjusted for people with:	Description of infrastructure	Contact details	Website for information
Available support services for people with:	Description of infrastructure	Contact details	Website for information

Housing Information

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
erasmus1@ucm.es	+34 91 394 69 6923	https://www.ucm.es/english/housing-agencies

Visa Information

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
erasmus1@ucm.es	+34 91 394 69 6923	https://www.ucm.es/visado-de-estudiante/

Insurance Information

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
erasmus1@ucm.es	+34 91 394 69 6923	https://www.ucm.es/english/madrid-health-care-system-1

Additional Information



Information on	Contact email	Contact phone	Website for information
Additional Requirements	erasmus1@ucm.es	+34 91 394 69 6923	https://www.ucm.es/erasmus-ii-agreement-2022-27
Language Requirements	erasmus1@ucm.es	+34 91 394 69 6923	https://www.ucm.es/english/language-requirements
Language Requirements and Academic Offer in English per Study area	erasmus1@ucm.es	+34 91 394 69 6923	https://www.ucm.es/file/oarf23
University Life	erasmus1@ucm.es	+34 91 394 69 6923	https://www.ucm.es/english/university-life
Welcome to Madrid	erasmus1@ucm.es	+34 91 394 69 6923	https://www.ucm.es/english/the-city-of-madrid
FAQS	erasmus1@ucm.es	+34 91 394 69 6923	https://www.ucm.es/english/frequently-asked-questions
Practical Information	erasmus1@ucm.es	+34 91 394 6923	https://www.ucm.es/english/practical-information
University Grading System	erasmus1@ucm.es	+34 91 394 6923	https://www.ucm.es/file/university-grading-systemweb

A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.

[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]



Cooperation conditions

Terms of the agreement to be set for each agreement and approved by the institutions. (Information only accessible to the relevant parties)

Student Mobility for Studies				
Sending SCHAC	Sending Department	EQF level	Start Academic Year	End Academic Year
29mayis.tr			2026/2027	2028/2029
Receiving SCHAC	Receiving Department	Blended Mobility option	Number of Students	Total Months Per Year
ucm.es	Facultad de Ciencias Políticas y Sociología	NO	4	24
Subject Areas (ISCED)				
#	Subject Area	Subject Area Clarification		
1	0312	International Relations, Political Sciences & Administration		
Language Skills				
#	Language	Language Level	Subject Area	Subject Area Clarification
1	es	B2	0312	DELE/SIELE Certified-
2	en	B2		
Receiving Contact Details				
#	Full Name		Email	Phone
1	Oficina ERASMUS, POLITICAS Y SOCIOLOGIA		erasmus@cps.ucm.es	
Other information regarding the terms of the agreement				
https://www.ucm.es/erasmus-ii-agreement-2022-27 https://www.ucm.es/english/language-requirements				



2	Sending SCHAC	Sending Department	EQF level	Start Academic Year	End Academic Year
	ucm.es	Facultad de Ciencias Políticas y Sociología		2026/2027	2028/2029
	Receiving SCHAC	Receiving Department	Blended Mobility option	Number of Students	Total Months Per Year
	29mayis.tr		NO	4	24
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0312	International Relations, Political Sciences & Administration		
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B2	0312	
Sending Contact Details					
#	Full Name		Email	Phone	
1	Oficina ERASMUS, POLITICAS Y SOCIOLOGIA		erasmus@cps.ucm.es		

Student Mobility for Traineeships

Staff Mobility for Teaching



1	Sending SCHAC	Sending Department	Start Academic Year	End Academic Year	
	ucm.es	Facultad de Ciencias Políticas y Sociología	2026/2027	2028/2029	
	Receiving SCHAC	Receiving Department	Number of Staff	Total Days Per Year	
	29mayis.tr		2	10.00	
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0312	International Relations, Political Sciences & Administration		
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B2	0312	
Sending Contact Details					
#	Full Name	Email	Phone		
1	Oficina ERASMUS, POLITICAS Y SOCIOLOGIA	erasmus@cps.ucm.es			



2	Sending SCHAC	Sending Department	Start Academic Year	End Academic Year	
	29mayis.tr		2026/2027	2028/2029	
	Receiving SCHAC	Receiving Department	Number of Staff	Total Days Per Year	
	ucm.es	Facultad de Ciencias Políticas y Sociología	2	10.00	
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0312	International Relations, Political Sciences & Administration		
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	es	B2	0312	DELE/SIELE Certified-
	2	en	B2		
	Receiving Contact Details				
#	Full Name	Email	Phone		
1	Oficina ERASMUS, POLITICAS Y SOCIOLOGIA	erasmus@cps.ucm.es			
Other information regarding the terms of the agreement					
https://www.ucm.es/erasmus-ii-agreement-2022-27 https://www.ucm.es/english/language-requirements					

Staff Mobility for Training