



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme ¹

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	[2024/2025]	
End of validity	[2028/2029]	

* One of the two options should be selected.

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Websites (General/Faculties/ Course catalogue)
UNIVERSITA DEGLI STUDI ROMA TRE Department of Humanistic Studies, Historical Sciences	I ROMA16	Erasmus+ Institutional Coordinator: prof. Adolfo Francesco Baratta adolfo.baratta@uniroma3.it Department of Humanistic Studies, Historical Sciences Erasmus+ coordinator and contact person for the agreement: prof. Gennaro Gervasio gennaro.gervasio@uniroma3.it Erasmus+ Management: <ul style="list-style-type: none"> • Agreements: erasmus.agreements@uniroma3.it • Outgoing: outgoing.students@uniroma3.it • Incoming: incoming.students@uniroma3.it 	General: https://www.uniroma3.it/en/ Department of Humanistic Studies, Historical Sciences https://studiumanistici.uniroma3.it/ https://www.uniroma3.it/en/about-us/departments-and-schools/departments/humanities-009439/ Course catalogue: https://www.uniroma3.it/en/study/course-catalogue/lauree-ws/ https://studiumanistici.uniroma3.it/didattica/offerta-formativa/
ISTANBUL 29 MAYIS UNIVERSITY	TR ISTANBU43	erasmus@29mayis.edu.tr İstanbul 29 Mayıs Üniversitesi Elamlıkent Mahallesi Elmalıkent Caddesi No:4 34764 Ümraniye /İSTANBUL	international.29mayis.edu.tr https://www.29mayis.edu.tr/tr/akademik-birimler

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers³ per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Field of education – Clarification (optional)	Study cycle [short cycle, 1 st , 2 nd or 3 rd] (optional)*	Number of student mobility periods			
						Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional) * [total number of students]	Student Mobility for Traineeships (optional) * [total number of months]
TR ISTANBU43	I ROMA16	311	Economics		2, 3	2	12 (6 x 2)	N/A	N/A
		312	Political Sciences and Civics						
		222	History and archaeology						
I ROMA16	TR ISTANBU43	311	Economics		2, 3	2	12 (6 x 2)	N/A	N/A
		312	Political Sciences and Civics						
		222	History and archaeology						

Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*: <https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
I ROMA16	TR ISTANBU43	311	Economics	2	10 (2 x 5)	N/A	N/A
		312	Political Sciences and Civics				
		222	History and archaeology				
TR ISTANBU43	I ROMA16	311	Economics	2	10 (2 x 5)	N/A	N/A
		312	Political Sciences and Civics				
		222	History and archaeology				

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I ROMA16	311	Italian	English	<ul style="list-style-type: none"> B2 (2nd cycle, Master) C1 (3rd cycle, PhD) 	B2
	312				
	222				
TR ISTANBU 43	311	Turkish	English	<ul style="list-style-type: none"> B2 (2nd cycle, Master) C1 (3rd cycle, PhD) 	B2
	312				
	222				

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
I ROMA16	June 15 th	November 15 th
TR ISTANBU43	no later than 30 th of June	no later than 30 th of November

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
I ROMA16	June 15 th	November 15 th
TR ISTANBU43	no later than 30 th of June	no later than 30 th of November

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
I ROMA16	Institutions: erasmus.agreements@uniroma3.it Students: https://help.uniroma3.it	https://portalestudente.uniroma3.it/en/international-mobility/programma-erasmus-incoming-students-eng/
TR ISTANBU43	international.29mayis.edu.tr	

E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
I ROMA16			
TR ISTANBU43			

The receiving institution will send its decision within 4 weeks, **and no later than 5 weeks.**

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
I ROMA16	<ul style="list-style-type: none"> • Reduced mobility; • Hearing impairment; • Visual impairment; • Specific Learning Disorders (SLD): 	<p>The University supports the students with disabilities, promoting their integration through economic benefits, personal services, and innovative technologies for online teaching and distance learning. The Rector's Delegate for Disability, SLD, and Inclusion Support oversees policies to aid the inclusion of disabled individuals within the University.</p> <p>The Office of Students with Disabilities and SLD, led by the Responsible of Directorate 7, manages these services. Each department appoints a professor to address educational issues and challenges related to didactics that students may face. In accordance with Law 17/99, which supplements Law 104/92, the University provides specific services for students with documented disabilities (66% or greater). The goal is to ensure equal education opportunities and social integration.</p>	<p>https://help.uniroma3.it</p>	<p>https://portalestudente.uniroma3.it/en/enrollment/students-with-disabilities/</p> <p>https://portalestudente.uniroma3.it/en/enrollment/students-with-specific-learning-disorders-sld/</p> <p>https://www.uniroma3.it/en/students/prospective-students/students-special-needs/</p> <p>Guide to accessibility of the University of Rome 3 premises (Accessible PDF, italian):</p> <p>https://www.uniroma3.it/?hd=TXILK0VvMmtNVnJkYUJiMEltWTNyZz09</p>
TR ISTANBU43			<p>erasmus@29mayis.edu.tr</p> <p>+90 216 474 08 60</p>	

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	<Description of support services>	<Contact details> (email, phone)	Website for information
I ROMA16	<ul style="list-style-type: none"> • Reduced mobility; • Hearing impairment; • Visual impairment; • Specific Learning Disorders (SLD): 	<ul style="list-style-type: none"> • Transport within the University • Personal assistance (holistic) • Italian Sign Language Interpreting (LIS) • Assistive Technology teaching materials • Communication support • Tutoring and study support 	https://help.uniroma3.it	https://portalestudente.uniroma3.it/en/enrollment/students-with-disabilities/ https://portalestudente.uniroma3.it/en/enrollment/students-with-specific-learning-disorders-sld/ https://www.uniroma3.it/en/students/prospective-students/students-special-needs/
TR ISTANBU43				

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I ROMA16	https://help.uniroma3.it	https://www.uniroma3.it/en/services/services-for-students/daily-life/accommodation-service/
TR ISTANBU43	erasmus@29mayis.edu.tr +90 216 474 08 60	

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I ROMA16	https://help.uniroma3.it +390657332329	https://portalestudente.uniroma3.it/en/international-mobility/general-information/
TR ISTANBU43	erasmus@29mayis.edu.tr +90 216 474 08 60	

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

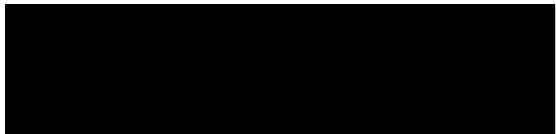


Institution [Erasmus code]	Contact details (email, phone)	Website for information
I ROMA16	https://help.uniroma3.it	https://www.uniroma3.it/ateneo/bandi-di-gara-e-contratti/polizze-assicurative/
TR ISTANBU43	erasmus@29mayis.edu.tr +90 216 474 08 60	

4. Additional information

Institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
I ROMA16			
TR ISTANBU43			

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
I ROMA16	Erasmus+ Institutional Coordinator prof. Adolfo F.L. Baratta	30.10.2024	
TR ISTANBU43	Rector Prof. Dr. Mustafa SİNANOĞLU	31.10.2024	
TR ISTANBU43	Erasmus Department Coordinator Prof. Dr. Michelangelo GUIDA	01.11.2024	

⁵ Scanned signatures are accepted