



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff among EU Member States and third countries associated to the Programme

Information on Digital Inter-Institutional Agreements

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

**Information about the higher education institutions**

| Interinstitutional Agreement Partners | | | | |
|--|---|--------------------|--|---------------------|
| Partner HEI 1 | Name of the institution (and department, where relevant) | | SCHAC code | Erasmus code |
| | UNIVERSIDAD EUROPEA DE CANARIAS SL, SOCIAL SCIENCES | | canarias.universidadeuropea.es | E TENER-IF21 |
| | Partner Contact Details | | | |
| | # | Full Name | Email | Phone |
| | 1 | Debora Brusini | international.canarias@universidadeuropea.es | |
| Partner HEI 2 | Name of the institution (and department, where relevant) | | SCHAC code | Erasmus code |
| | ISTANBUL 29 MAYIS UNIVERSITESI, International Office | | 29mayis.tr | TR ISTAN-BU43 |
| | Partner Contact Details | | | |
| | # | Full Name | Email | Phone |
| | 1 | Burcu Tertemiz | erasmus@29mayis.edu.tr | +902164740860 |
| | 2 | Mehtap Güven Çoban | erasmus@29mayis.edu.tr | +902164740860 |

| Approvals Table | | | |
|--------------------------------|----------------|--------------------------------------|----------------------|
| SCHAC code | Name | Email | Date |
| canarias.universidadeuropea.es | Debora Brusini | debora.brusini@universidadeuropea.es | 2023-10-05T09:13:38Z |
| 29mayis.tr | | erasmus@29mayis.edu.tr | 2023-10-04T11:25:17Z |

**Partner 1 Factsheet Information**

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

| | |
|---|-------|
| Calendar | |
| Incoming student nominations must reach the institution by: | |
| Autumn term [day/month] | 04/30 |
| Spring term [day/month] | 09/30 |
| Applications from incoming students must reach the institution by: | |
| Autumn term [day/month] | 05/15 |
| Spring term [day/month] | 10/15 |

The institution will send its decision within 5 weeks, and no later than 5 weeks.

| | | |
|--|----------------------|---|
| Application procedure Information | | |
| Contact email | Contact phone | Websites for information |
| international.canarias@universidadeuropea.es | +0034922985012 | https://universidadeuropea.com/conocenos/canarias/ |

| | | |
|--|---|---|
| Additional requirements Information | | |
| Academic requirements | | |
| ECTS completed | Subject area (ISCED) | EQF level |
| Requirement | Details | Website |
| Other | Photocopy of identity document | http://not.valid |
| Other | Learning agreement | http://not.valid |
| Other | Private Health Insurance Card /or European He | http://not.valid |

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|--|
| Inclusion and accessibility Information |
|--|



The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

| Available infrastructure adjusted for people with: | Description of infrastructure | Contact details | Website for information |
|--|-------------------------------|-----------------|---|
| Atención a la Diversidad | Not present | | http://not.valid |
| Atención a la Diversidad | Not present | | http://not.valid |
| Atención a la Diversidad | Not present | | http://not.valid |
| Atención a la Diversidad | Not present | | http://not.valid |
| Available support services for people with: | Description of infrastructure | Contact details | Website for information |

Housing Information

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

| Contact email | Contact phone | Websites for information |
|--|----------------|---|
| international.canarias@universidadeuropea.es | +0034922985012 | https://universidadeuropea.com/conocenos/canarias/ |

Visa Information

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

| Contact email | Contact phone | Websites for information |
|--|----------------|---|
| international.canarias@universidadeuropea.es | +0034922985012 | http://www.exteriores.gob.es/Portal/es/ServicioAlCiudadano/InformacionParaExtranjeros/Paginas/Inicio.aspx |

Insurance Information

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:



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| Contact email | Contact phone | Websites for information |
|--|----------------|---|
| international.canarias@universidadeu ropea.es | +0034922985012 | https://www.asisa.es/seguros-de-salud |

| Additional Information | | | |
|------------------------|---------------|---------------|-------------------------|
| Information on | Contact email | Contact phone | Website for information |

A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.

[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]



Partner 2 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

| | |
|---|-------|
| Calendar | |
| Incoming student nominations must reach the institution by: | |
| Autumn term [day/month] | 05/30 |
| Spring term [day/month] | 12/30 |
| Applications from incoming students must reach the institution by: | |
| Autumn term [day/month] | 05/30 |
| Spring term [day/month] | 12/30 |

The institution will send its decision within 5 weeks, and no later than 5 weeks.

| | | |
|--|----------------------|---|
| Application procedure Information | | |
| Contact email | Contact phone | Websites for information |
| erasmus@29mayis.edu.tr | +902164740860 | https://international.29mayis.edu.tr |

| | | |
|--|-----------------------------|---|
| Additional requirements Information | | |
| Academic requirements | | |
| ECTS completed | Subject area (ISCED) | EQF level |
| Requirement | Details | Website |
| Other | Passport copy | https://international.29mayis.edu.tr |

| | | | |
|---|--------------------------------------|------------------------|--------------------------------|
| Inclusion and accessibility Information | | | |
| The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources: | | | |
| Available infrastructure adjusted for people with: | Description of infrastructure | Contact details | Website for information |



| | | | |
|--|--------------------------------------|------------------------|---|
| Special needs | Not present | | https://www.29mayis.edu.tr/en |
| Available support services for people with: | Description of infrastructure | Contact details | Website for information |

Housing Information

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

| Contact email | Contact phone | Websites for information |
|-----------------------|---------------|---|
| sakyol@29mayis.edu.tr | +902164740860 | https://international.29mavis.edu.tr/ |

Visa Information

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

| Contact email | Contact phone | Websites for information |
|------------------------|---------------|---|
| erasmus@29mayis.edu.tr | +902164740860 | https://international.29mavis.edu.tr/ |

Insurance Information

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Contact email | Contact phone | Websites for information |
|------------------------|---------------|---|
| erasmus@29mayis.edu.tr | +902164740860 | https://international.29mavis.edu.tr/ |

Additional Information

| Information on | Contact email | Contact phone | Website for information |
|---------------------|------------------------|---------------|---|
| Recognition process | erasmus@29mayis.edu.tr | +902164740860 | https://international.29mavis.edu.tr/ |

A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.



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[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

**Cooperation conditions**

Terms of the agreement to be set for each agreement and approved by the institutions. (Information only accessible to the relevant parties)

| Student Mobility for Studies | | | | |
|-------------------------------------|---|--|----------------------------|-----------------------------------|
| Sending SCHAC | Sending Department | EQF level | Start Academic Year | End Academic Year |
| 29mayis.tr | Faculty of Economics And Administrative Scien | | 2022/2023 | 2028/2029 |
| Receiving SCHAC | Receiving Department | Blended Mobility option | Number of Students | Total Months Per Year |
| canarias.universidadeuropea.es | SOCIAL SCIENCES | NO | 5 | 25 |
| Subject Areas (ISCED) | | | | |
| # | Subject Area | Subject Area Clarification | | |
| 1 | 0410 | | | |
| Language Skills | | | | |
| # | Language | Language Level | Subject Area | Subject Area Clarification |
| 1 | es | B2 | 0311 | |
| Sending Contact Details | | | | |
| # | Full Name | Email | Phone | |
| 1 | Burcu Tertemiz | erasmus@29mayis.edu.tr | +90216 474 08 60 | |
| 2 | Mehtap Güven Çoban | erasmus@29mayis.edu.tr | +90216 474 08 60 | |
| Receiving Contact Details | | | | |
| # | Full Name | Email | Phone | |
| 1 | Debora Brusini | international.canarias@universidadeuropea.es | | |



| | | | | | |
|--------------------------------|--------------------------------|---|--|----------------------------|-----------------------------------|
| 2 | Sending SCHAC | Sending Department | EQF level | Start Academic Year | End Academic Year |
| | canarias.universidadeuropea.es | SOCIAL SCIENCES | 67 | 2022/2023 | 2028/2029 |
| | Receiving SCHAC | Receiving Department | Blended Mobility option | Number of Students | Total Months Per Year |
| | 29mayis.tr | Faculty of Economics And Administrative Scien | NO | 5 | 25 |
| | Subject Areas (ISCED) | | | | |
| | # | Subject Area | Subject Area Clarification | | |
| | 1 | 0410 | Business and administration | | |
| | Language Skills | | | | |
| | # | Language | Language Level | Subject Area | Subject Area Clarification |
| | 1 | en | B2 | | |
| Sending Contact Details | | | | | |
| # | Full Name | | Email | Phone | |
| 1 | Debora Brusinii | | international.canarias@universidadeuropea.es | | |

Student Mobility for Traineeships

Staff Mobility for Teaching



| | | | | | |
|----------------------------------|--------------------------------|---|-----------------------------------|----------------------------|-----------------------------------|
| 1 | Sending SCHAC | Sending Department | Start Academic Year | End Academic Year | |
| | 29mayis.tr | Faculty of Economics And Administrative Scien | 2022/2023 | 2028/2029 | |
| | Receiving SCHAC | Receiving Department | Number of Staff | Total Days Per Year | |
| | canarias.universidadeuropea.es | SOCIAL SCIENCES | 3 | 15.00 | |
| | Subject Areas (ISCED) | | | | |
| | # | Subject Area | Subject Area Clarification | | |
| | 1 | 0410 | | | |
| | Language Skills | | | | |
| | # | Language | Language Level | Subject Area | Subject Area Clarification |
| | 1 | en | C1 | 0410 | |
| | 2 | es | C1 | | |
| | Sending Contact Details | | | | |
| | # | Full Name | Email | Phone | |
| | 1 | Burcu Tertemiz | erasmus@29mayis.edu.tr | | |
| 2 | Mehtap Güven Çoban | erasmus@29mayis.edu.tr | | | |
| Receiving Contact Details | | | | | |
| # | Full Name | Email | Phone | | |
| 1 | Debora Brusini | international.canarias@universidadeuropea.es | | | |



| | | | | |
|---|-------------------------------------|--|--|----------------------------|
| 2 | Sending SCHAC | Sending Department | Start Academic Year | End Academic Year |
| | canarias.universi- dadeuropea.es | SOCIAL SCIENCES | 2022/2023 | 2028/2029 |
| | Receiving SCHAC | Receiving Department | Number of Staff | Total Days Per Year |
| | 29mayis.tr | Faculty of Economics And Administra- tive Scien | 3 | 15.00 |
| | Subject Areas (ISCED) | | | |
| | # | Subject Area | Subject Area Clarification | |
| | 1 | 0410 | | |
| | Sending Contact Details | | | |
| | # | Full Name | Email | Phone |
| | 1 | Debora Brusini | international.canarias@u niversidadeuropea.es | |

| |
|------------------------------------|
| Staff Mobility for Training |
|------------------------------------|