



# Erasmus+ Programme

## Bilateral Inter-Institutional Agreement

### Key Action 1

### Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

1

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

#### **Grading systems of the institutions**

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

*Information in highlight are instructions and should be deleted before signing the agreement.*

---

<sup>1</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

### Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	[2022/2023]	
End of validity	[2026/2027]	

\* One of the two options should be selected.

### A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Websites (General/Faculties/ Course catalogue)
UNIVERSIDADE AUTÓNOMA DE LISBOA	P LISBOA11	<p>erasmus@autonoma.pt</p> <p><b>Erasmus Office</b> Rua de Santa Marta 56, 1169-023 Lisbon, Portugal</p> <p>Carolina Peralta, Head of Erasmus Office cperalta@autonoma.pt</p>	<p>General: <a href="http://www.autonoma.pt">www.autonoma.pt</a></p> <p><a href="https://autonoma.pt/cursos/psicologia-2/">https://autonoma.pt/cursos/psicologia-2/</a></p> <p>Course catalogue: <a href="https://autonoma.pt/cursos/psicologia-2/">https://autonoma.pt/cursos/psicologia-2/</a></p>
ISTANBUL 29 MAYIS UNIVERSITY	TR ISTANBU43	<p><a href="mailto:erasmus@29mayis.edu.tr">erasmus@29mayis.edu.tr</a></p> <p>İstanbul 29 Mayıs Üniversitesi</p> <p>Elmalıkent Mahallesi Elmalıkent Caddesi No:4 34764 Ümraniye <b>/İSTANBUL</b></p>	<p><a href="http://international.29mayis.edu.tr">international.29mayis.edu.tr</a></p> <p><a href="https://www.29mayis.edu.tr/tr/akademik-birimler">https://www.29mayis.edu.tr/tr/akademik-birimler</a></p>

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible update

## B. Mobility numbers<sup>3</sup> per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional) * [ISCED]	Subject area name (optional) <sup>*</sup>	Field of education – Clarification (optional)	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] (optional) *	Number of student mobility periods			
						Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional) <sup>*</sup> [total number of students]	Student Mobility for Traineeships (optional) <sup>*</sup> [total number of months]
TR ISTANBU 43	P LISBOA1 1					2	12		
P LISBOA1 1	TR ISTANBU 43					2	12		

### Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*):

<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>



TO				Number of staff mobility periods			
FROM [Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Staff Mobility for Teaching  [total number of staff]	Staff Mobility for Teaching  [total number of days]	Staff Mobility for Training (optional)*  [total number of staff]	Staff Mobility for Training (optional)*  [total number of days]
TR ISTANB U 43	P LISBO A11	-	-	2	2	2	-
P LISBO A11	TR ISTAN BU 43	-	-	2	2	2	-

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P LISBOA11		Portuguese	English	B1 (Undergraduate) B2 (Master) No certificate required	B2
TR ISTANBU 43	Turkey	Turkish	English	B1 (Undergraduate)	B2

<sup>4</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
P LISBOA11	30 May	30 November
TR ISTANBU43	Mid April	Mid October

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
P LISBOA11	30 June	30 December
TR ISTANBU43	Mid May	Mid November

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA11	<a href="mailto:erasmus@autonoma.pt">erasmus@autonoma.pt</a>	
TR ISTANBU43	<a href="mailto:erasmus@29mayis.edu.tr">erasmus@29mayis.edu.tr</a>	

## E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
P LISBOA11	Application, Copy of Passport ID, Photo, Learning Agreement, nomination email, European Health Insurance Card		
TR ISTANBU43	Application, ID, Photo, Learning Agreement, nomination letter, Private insurance and European Health Insurance Card		

The receiving institution will send its decision within 4 weeks, **and no later than 5 weeks.**

### Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
P LISBOA11	<ul style="list-style-type: none"> <li>- Reduced mobility</li> <li>- Hearing impairments</li> <li>- Visual impairments</li> </ul>	The main aims consist of achieving <b>full normalisation</b> , equal opportunities and gradually adopting the steps needed to ensure that the Universidade Autónoma de Lisboa is an <b>inclusive educational institution</b> .	<a href="mailto:erasmus@autonoma.pt">erasmus@autonoma.pt</a> +351 213177 632	
TR ISTANBU43			<a href="mailto:erasmus@29mayis.edu.tr">erasmus@29mayis.edu.tr</a> +90 216 474 08 60	



## F. Information

### 1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA11	erasmus@autonoma.pt	<a href="https://autonoma.pt/program-erasmus/">https://autonoma.pt/program-erasmus/</a>
TR ISTANBU43	<a href="mailto:erasmus@29mayis.edu.tr">erasmus@29mayis.edu.tr</a> +90 216 474 08 60	

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA11	erasmus@autonoma.pt	<a href="https://autonoma.pt/program-erasmus/">https://autonoma.pt/program-erasmus/</a>
TR ISTANBU43	<a href="mailto:erasmus@29mayis.edu.tr">erasmus@29mayis.edu.tr</a> +90 216 474 08 60	

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by

the following contact points and information sources:

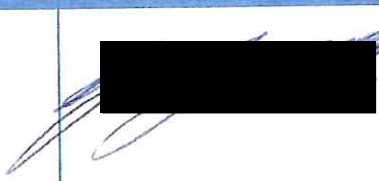
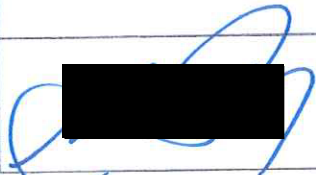
Institution [Erasmus code]	Contact details (email, phone)	Website for information
P LISBOA11	erasmus@autonoma.pt	<a href="https://autonoma.pt/program-erasmus/">https://autonoma.pt/program-erasmus/</a>
TR ISTANBU43	erasmus@29mayis.edu.tr +90 216 474 08 60	

#### 4. Additional information

	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
P LISBOA11	<i>European Credit Transfer and Accumulation System</i>		
TR ISTANBU43	<i>European Credit Transfer and Accumulation System</i>		

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
P LISBOA11	Reginaldo Rodrigues de Almeida, Vice President Erasmus Institutional Coordinator	12/07/2023	
TR ISTANBU43	Rector Prof. Dr. Mustafa SİNANOĞLU	05/07/2023	

<sup>5</sup> Scanned signatures are accepted