



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1 Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

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The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, including automatic recognition of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the European Credit Transfer and Accumulation System. The institutions agree on exchanging their mobility related data in line with the technical standards of the European Student Card Initiative.

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through EGRACONS according to the descriptions in the ECTS users' guide. The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Information in highlight are instructions and should be deleted before signing the agreement.

¹ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

Validity period of the agreement

Timeframe	Academic Year*	Call Year*
Start of validity	[2022/2023]	
End of validity	[2026/2027]	

* One of the two options should be selected.

A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Websites (General/Faculties/ Course catalogue)
UNIVERSIDAD DE DEUSTO	E BILBAO02	<p>relint@deusto.es</p> <p>Universidad de Deusto</p> <p>Oficina de Relaciones Internacionales</p> <p>Avenida de las Universidades 24 48007 Bilbao, Bizkaia Spain</p>	<p>General: www.deusto.es</p> <p>Faculty/faculties: https://www.deusto.es/cs/Satellite/deusto/en/university-deusto/information-about-deusto/university-centres/faculties?cambioidioma=si</p> <p>Course catalogue: academicoffer.deusto.es</p>
ISTANBUL 29 MAYIS UNIVERSITY	TR ISTANBU43	<p>erasmus@29mayis.edu.tr</p> <p>İstanbul 29 Mayıs Üniversitesi</p> <p>Elamlıkent Mahallesi Elmalıkent Caddesi No:4 34764 Ümraniye İSTANBUL</p>	<p>international.29mayis.edu.tr</p> <p>https://www.29mayis.edu.tr/tr/akademik-birimler</p>

² Contact details to reach the senior officer in charge of this agreement and of its possible updates

B. Mobility numbers³ per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional) * [ISCED]	Subject area name (optional)*	Field of education – Clarification (optional)	Study cycle [short cycle, 1 st , 2 nd or 3 rd] (optional) *	Number of student mobility periods			
						Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional) * [total number of students]	Student Mobility for Traineeships (optional) * [total number of months]
TR ISTANBU 43	E BILBAO0 2	0421	Law		1 st	2	5		
E BILBAO0 2	TR ISTANBU 43	0421	Law		1 st	2	5		

Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

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TO	Number of staff mobility periods
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³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>)

FROM [Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E BILBAO02	Spanish	Basque	English	B1 (Undergraduate) B2 (Master) C1 (PhD)	B2
TR ISTANBU 43	Turkey	Turkish	English	B1 (Undergraduate)	B2

⁴For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
E BILBAO02	Mid May	Mid October
TR ISTANBU43	Mid April	Mid October

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
E BILBAO02	Mid June	Mid November
TR ISTANBU43	Mid May	Mid November

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
E BILBAO02	incoming@deusto.es	
TR ISTANBU43	erasmus@29mayis.edu.tr	

E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
E BILBAO02	Application, ID, Photo, Learning Agreement, nomination letter, Private insurance and European Health Insurance Card		
TR ISTANBU43	Application, ID, Photo, Learning Agreement, nomination letter, Private insurance and European Health Insurance Card		

The receiving institution will send its decision within 4 weeks, **and no later than 5 weeks.**

Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
E BILBAO 02	<ul style="list-style-type: none"> - Reduced mobility - Hearing impairments - Visual impairments 	<p>The main aims consist of achieving full normalisation, equal opportunities and gradually adopting the steps needed to ensure that the University of Deusto is an inclusive educational institution.</p> <p>The service provides direct support to the whole university community, and it offers a space where to respond to queries and needs and gather suggestions to offer a quality service.</p>	<p>accionsocial@deusto.es</p> <p>+34 94 4139000 (Ext. 2982)</p>	
TR ISTANBU43			<p>erasmus@29mayis.edu.tr</p> <p>+90 216 474 08 60</p>	

F. Information

1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E BILBAO02	acogida@deusto.es +34 94 4139000 (Ext. 2537)	
TR ISTANBU43	erasmus@29mayis.edu.tr +90 216 474 08 60	

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E BILBAO02	acogida@deusto.es +34 94 4139000 (Ext. 2537)	
TR ISTANBU43	erasmus@29mayis.edu.tr +90 216 474 08 60	

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by

the following contact points and information sources:



Institution [Erasmus code]	Contact details (email, phone)	Website for information
E BILBAO02	seguros@deusto.es +34 94 4139000 (Ext. 2721)	
TR ISTANBU43	erasmus@29mayis.edu.tr +90 216 474 08 60	

4. Additional information


	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
E BILBAO02	<i>European Credit Transfer and Accumulation System</i>		
TR ISTANBU43	<i>European Credit Transfer and Accumulation System</i>		

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
E BILBAO02	Alexander Rayón Jerez Vice-Rector for International Relations and Digital Transformation	20/12/2022	
TR ISTANBU43	Rector Prof. Dr. Mustafa SİNANOĞLU	22/12/2022	

⁵ Scanned signatures are accepted

TR ISTANBU43	Erasmus Departmental Coordinator Asst. Prof. Tuğba GÜLEŞ	21/12/2022	
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