



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2021-22 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
University of Sopron	HU SOPRON01	Institutional coordinator: Ms. Márta Sándor Soproni Egyetem / University of Sopron 9400 Sopron, Hungary Bajcsy-Zsilinszky u. 4. sandor.marta@uni-sopron.hu +36 99/518-210	http://uni-sopron.hu http://nyme.hu/index.php?id=3529&L=1&id=3529
Benedek Elek Faculty of Pedagogy		Coordinator at the Faculty of Pedagogy: Dr. Réka Kissné Zsámboki, PhD Soproni Egyetem Benedek Elek Pedagógiai Kar/ University of Sopron Benedek Elek Faculty of Pedagogy 9400 Sopron, Hungary Ferenczy János u. 5. kissne.zsamboki.reka@uni-sopron.hu +36-99-518-930	http://bpk.uni-sopron.hu http://bpk.uni-sopron.hu/erasmus-1

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Istanbul 29 Mayıs University	TR ISTANBU43	<p>Gülşah TAŞÇI, PhD Director of International Office Elmalıkent Mah. Elmalıkent Cad.No:4 34764 Ümraniye / İSTANBUL</p> <p>email: erasmus@29mayis.edu.tr Phone: +90 216 4740860 Fax: +90 216 4740874</p> <p>Oğuz KELEŞ, PhD Department Erasmus+ Coordinator Elmalıkent Mah. Elmalıkent Cad.No:4 34764 Ümraniye / İSTANBUL</p> <p>email: okeles@29mayis.edu.tr Phone: +90 216 4740860 (2148) Fax: +90 216 4740874</p>	<p>http://international.29mayis.edu.tr/</p> <p>https://oogr.29mayis.edu.tr/tr/</p>
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B. Mobility numbers³ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
HU SOPRON01	TR ISTANBU43	112	Preschool Teaching	1 st	3 Students x 5 Months	-
TR ISTANBU43	HU SOPRON01	112	Kindergarten Teachers	1 st	3 Students x 5 Months	-

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
HU SOPRON01	TR ISTANBU43	-	Any	3 x 5 days	3 x 5 days
TR ISTANBU43	HU SOPRON01	-	Any	3 x 5 days	3 x 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HU SOPRON01	Any	Hungarian	English	B2	B2
TR ISTANBU43	Any	Turkish	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page]

D. Additional requirements

TR ISTANBU43:

HU SOPRON01:

If required, the University of Sopron is ready to provide special assistance to people with disabilities.

Since we don't have an international office, at our university, it is the task of the Erasmus coordinators at the different faculties to handle most questions of student and staff mobility

⁴ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europa.europa.eu/en/resources/european-language-levels-cefr>

in the framework of Erasmus. Only bilateral agreements and contracts are signed by the Vice-Rector for Scientific and International Affairs. For any other queries you might have, please contact our Erasmus coordinator at the faculties.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:
[* to be adapted in case of a trimester system]

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
HU SOPRON01	1 May	1 November
TR ISTANBU43	30 May	1 December

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

This agreement can be terminated at any time by mutual consent. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of one given year will only take effect as of 1 September of the next year. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁵. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

TR ISTANBU43:

UNDERGRADUATE PERCENTAGE	GRADUATE PERCENTAGE	COURSE GRADE	GRADE POINTS
90 - 100	90 - 100	AA	4.0
85 - 89	85 - 89	BA	3.5
75 - 84	75 - 84	BB	3.0
65 - 74	65 - 74	CB	2.5
60 - 64	60 - 64	CC	2.0
50 - 59	N/A	DC	1.5

⁵ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

45 - 49	N/A	DD	1.0
40 - 44	N/A	FD	0.5
00 - 39	00 - 59	FF	0.0

HU SOPRON01:

http://www.nyme.hu/fileadmin/dokumentumok/rektori/szmsz/szmsz_III_20141209.pdf

Local grade	ECTS grade
5 (excellent, very good)	A, B
4 (good)	C
3 (satisfactory)	D
2 (pass)	E
1 (fail)	FX, F

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU SOPRON01	sandor.marta@uni-sopron.hu +36 99/518-210	http://konzuliszolgalat.kormany.hu/en
TR ISTANBU43	International Office Elmalikent Mah. Elmalikent Cad. No: 4 34764 Ümraniye / İSTANBUL, Turkey email: erasmus@29mayis.edu.tr Phone: +90 216 4740860 Fax: +90 216 4740874	https://international.29mayis.edu.tr/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU SOPRON01	sandor.marta@uni-sopron.hu +36 99/518-210	http://www.oep.hu/oepdok/fajlok/e.pdf

		STUDIUM accident and health insurance of Generali-Providencia Insurance. Ltd.
TR ISTANBU43	International Office Elmalikent Mah. Elmalikent Cad. No: 4 34764 Ümraniye / İSTANBUL, Turkey email: erasmus@29mayis.edu.tr Phone: +90 216 4740860 Fax: +90 216 4740874	https://international.29mayis.edu.tr/

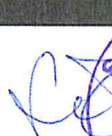
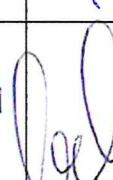
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU SOPRON01	Mónika Pappné Balaskó director of the student hostel + 36 99 518 215 balasko.monika@uni-sopron.hu	http://bpk.uni-sopron.hu/accommodation
TR ISTANBU43	International Office Elmalikent Mah. Elmalikent Cad. No:4 34764 Ümraniye / İSTANBUL, Turkey email: erasmus@29mayis.edu.tr Phone: +90 216 4740860 Fax: +90 216 4740874	https://international.29mayis.edu.tr/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
HU SOPRON01	Prof. Dr. Ferenc Lakatos Vice-Rector for Research and International Affairs	23/04/2021	
TR ISTANBU43	Michelangelo GUIDA Erasmus+ Institutional Coordinator	21/04/2021	

⁶ Scanned signatures are accepted