

**2018-2019 SPRING TERM
GRADUATE PROGRAMS QUOTAS, APPLICATION AND REGISTRATION GUIDE**

A. PROGRAMS AND QUOTAS

1. MASTER'S PROGRAMS (THESIS)

Name of the Program	Quota (#)
Translation Studies (English) (Full Scholarship)	2
Translation Studies (English) (50% Scholarship)	5
Translation Studies (English) (Paid)	5
Psychology (Paid)	5
Economics and Finance (Paid)	15
Political Science and International Relations (30% English) (Full Scholarship)	2
Political Science and International Relations (30% English) (50% Scholarship)	4
Political Science and International Relations (30% English) (Paid)	4

2. PhD PROGRAMS

Name of the Program	Quota (#)
Translation Studies (English) (Full Scholarship)	1
Translation Studies (English) (50% Scholarship)	4

(#) Non-Turkish candidates are included in these quotas

B. APPLICATION CONDITIONS

1. Graduation and Field of Study Condition:

a) Master's Program (Thesis) in Economics and Finance: Being a graduate of or being eligible to graduate (before the exact registration date) from an undergraduate program.

b) Master's Program (Thesis) in Political Science and International Relations (30% English): Being a graduate of or being eligible to graduate (before the exact registration date) from one of the undergraduate programs that have Political Sciences / International Relations / Public Administration in the program's name, and programs in Sociology, Law, Philosophy and History.

c) Master's Program in Psychology: Being a graduate of or being eligible to graduate (before the exact registration date) from an undergraduate program in Psychology.

d) Master's Program (Thesis) in Translation Studies (English): Being a graduate of or being eligible to graduate (before the exact registration date) from an undergraduate program.

e) PhD Program in Translation Studies (English): Being a graduate of or being eligible to graduate (before the exact registration date) from any master's program (thesis).

2. Age Limit:

Candidates born on 01.07.1994 and after can apply for master's programs with full scholarship. Candidates born on 01.07.1989 and after can apply for PhD programs with full scholarship. Candidates who obtained their undergraduate and/or graduate degree from İstanbul 29 Mayıs University are not subject to the age limit regarding full scholarship quotas.

3. GPA Requirements:

a) The minimum undergraduate GPA requirement for candidates who apply for master's program in Economics (thesis) is 2.00 on a 4 grade scale or 50 on a percentage scale. The minimum undergraduate GPA requirement for candidates who apply for other master's programs (thesis) is 2.50 on a 4 grade scale or 65 on a percentage scale.

b) The minimum master's GPA requirement for candidates who apply for PhD programs is 3.00 on a 4 grade scale or 76.66 on a percentage scale.

4. ALES Score:

a) To apply for master's programs (thesis) and PhD programs, candidates are required to have minimum 55 ALES score or an equivalent score from a different exam recognized as equivalent. If candidates pass the entrance exam of a master's program (thesis) but do not have ALES score, they can take courses as a special student, according to the 31th article of the Higher Education Law. These students pay regular education fee.

b) Non-Turkish nationals are not required to submit ALES score.

5. Foreign Language Condition

a) Candidates applying for master's programs (thesis), in which the language of instruction is English, such as Political Science and International Relations, Economics and Finance and Translation Studies, are required to have a minimum score of 80 from Foreign Language Exam (YDS) or an equivalent score from a different exam recognized as equivalent by the Council of Higher Education and submit their score during application. If not, they are required to pass the English Proficiency Exam offered by İstanbul 29 Mayıs University. Examination date is listed in this announcement.

Candidates applying for Master's Program in Psychology are required to have a minimum score of 75 from Foreign Language Exam (YDS) or an equivalent score from a different exam recognized as equivalent by the Council of Higher Education and submit their score during application. If not, they are required to pass the English Proficiency Exam offered by İstanbul 29 Mayıs University. Examination date is listed in this announcement.

b) Candidates applying for PhD program in Translation Studies are required to have a minimum score of 85 from Foreign Language Exam (YDS), and candidates applying for other PhD programs are required to have a minimum score of 55 from Foreign Language Exam (YDS) or an equivalent score from a different exam recognized as equivalent by the Council of Higher Education. In case candidates applying for PhD program in Translation Studies have a score between 55 and 84, they are

required to pass the English Proficiency Exam offered by İstanbul 29 Mayıs University. Examination date is listed in this announcement.

c) Candidates applying for master's programs (thesis) are not required to submit foreign language score if they completed an undergraduate or master's program in which the language of instruction is English. This condition excludes candidates applying for the master's program in Translation Studies (thesis).

d) There is no foreign language score requirement for master's programs in which the language of instruction is Turkish. However, if candidates do have a foreign language score, they must submit it with their application document. Candidate's source language skills are evaluated by the exam commission during entrance exam and oral interview. If a candidate requires further courses, they are advised to attend courses at İstanbul 29 Mayıs University Center for Continuous Education (Süreklı Eğitim Merkezi – SÜREM) to advance their language skills. Students might be eligible to get a discount on SÜREM course fees, which is provided by the University, based on their academic success.

6. Scientific Preparation

Students admitted to a graduate program may be included in the scientific preparation program for a minimum of two semesters if they have their undergraduate or master's degrees in fields other than the programs they applied for and are not graduates of undergraduate or master's degree programs of İstanbul 29 Mayıs University. Students cannot take graduate level courses during scientific preparation. Students undertaking scientific preparation courses make payments in accordance with their admission status. However, there is no additional cash scholarship for students who are entitled to full scholarship. Paid students and students with 50% scholarship pay the same amount as undergraduate tuition fees.

C. APPLICATION FOR NON-TURKISH CANDIDATES

1. Non-Turkish candidates can only apply for paid or partial (50%) scholarship quotas, except for students who obtained their undergraduate or master's degree from İstanbul 29 Mayıs University.

2. Non-Turkish nationals are not required to submit ALES score.

3. Non-Turkish candidates are subject to foreign language conditions, as stated for Turkish candidates, if they are applying for programs in which the language of instruction is entirely or partially (at least 30%) a foreign language.

4. Non-Turkish candidates applying for programs taught (entirely or partially) in Turkish and master's or PhD programs in Translation Studies must submit proof of Turkish proficiency of at least level C1 from Center for Turkish Language Teaching, Application and Research (Türkçe Öğretimi, Uygulama ve Araştırma Merkezi – TÜRÖMER). Students without proof of proficiency take the Turkish proficiency exam provided by İstanbul 29 Mayıs University TÜRÖMER, before taking the entrance exam and attending oral interview. These students get a discount provided by the University, based on their academic success at TÜRÖMER courses. Students who are not proficient in Turkish but admitted to a program should attend to the Turkish preparatory course of İstanbul 29 Mayıs University for two semesters. If students fail the proficiency exam at the end of that year, their enrollment status is kept for a year. If they pass the proficiency exam at the beginning of next academic year, they can start studying at the graduate program. If they fail again, they get dropped out of the program.

D. APPLICATION, EXAMINATION AND ENROLLMENT CALENDAR

1. Application Dates:

Application Start Date:

Monday, December 24, 2018

Application Deadline:

Monday, January 14, 2019, until the end of business day

2. Turkish proficiency exam for non-Turkish candidates

Monday, January 28, 2019, 2:30 pm

3. Exam Dates for Master's Program (Thesis) and PhD Program in Translation Studies:

Foreign Language Exam: Tuesday, January 29, 2019, 10:00 am

Entrance Exam: Wednesday, January 30, 2019, 10:00 am

Oral Interview: Wednesday, January 30, 2019 (or Thursday, January 31, 2019 – will be announced by the department)

4. Exam Dates for Master's Programs (Thesis) in Psychology:

Foreign Language Exam: Tuesday, January 29, 2019, 10:00 am

Entrance Exam: Wednesday, January 30, 2019, 10:00 am

Oral Interview: Wednesday, January 30, 2019 (or Thursday, January 31, 2019 – will be announced by the department)

5. Exam Dates for Master's Programs (Thesis) in Economics and Finance & Political Science and International Relations:

Foreign Language Exam: Tuesday, January 29, 2019, 10:00 am

Entrance Exam: Monday, February 4, 2019, 10:00 am

Oral Interview: Monday, February 4, 2019 (or Wednesday, February 5, 2019 – will be announced by the department)

6. Registration Dates for Graduate Programs

a) Registration Dates for Selected Candidates: February 6-7, 2019

b) Registration Dates for Candidates in the Reserve List: February 8, 2019

E. DOCUMENTS REQUIRED FOR APPLICATION AND REGISTRATION

1. Application form must be filled out completely to finalize the application process. Please click for the application form (this link will be active between the application dates).

2. The candidate's application and entrance exam shall be void if the information / document presented is missing or wrong.

3. Candidates accepted to a program are liable to submit the original copies of the documents listed below to Registrar's Office:

- undergraduate / graduate diploma or interim certificate of graduation;
- translation of undergraduate diploma (if candidate is non-Turkish);
- copy of the non-Turkish candidates' passport;
- certificate of equivalence (if diploma is obtained outside of Turkey);
- undergraduate and graduate transcripts;

- ALES score of candidates applying for master's programs (thesis) and PhD programs;
- document stating disciplinary status from the institution the candidate will graduate / graduated from;
- national identity card;
- foreign Language score as required by the program applied;
- evidence of military service or military exemption for males 18 and over (not required for non-Turkish nationals);
- blood group card;
- 4 4,5 x 6 cm sized photos taken in full-face view directly facing the camera, within the last 6 months to reflect the candidate's current appearance;
- original copy of the document stating the candidate's GPA on a percentage scale, if not stated in the transcript.

F. SUCCESS EVALUATION CRITERIA AND ANNOUNCEMENT OF THE RESULTS

1. Pass mark is calculated by adding 50% of ALES score to 50% of Entrance Exam + Oral Interview score. Candidates with a minimum score of 70 on a percentage scale are admitted within the quota limits. In case candidates have equal scores, the final decision is made based on Entrance Exam + Oral Interview scores.

2. Pass mark is calculated by adding 50% of the Entrance exam to 50% of Oral Interview for non-Turkish candidates without ALES score. Non-Turkish candidates are admitted within the quota limits.

3. Reserve list: Students meeting minimum entrance requirements might be included in the reserve list. The number of candidates in reserve list should not exceed the number of selected candidates. Fractions are rounded to the nearest whole number.

G. FEES AND PAYMENT METHOD

1. Program fee:

a) Tuition fee of master's programs (thesis) in Economics and Finance, Political Science and International Relations and Translation Studies is 15,000 TRY+VAT (including course and thesis periods). Tuition fee of master's program (thesis) in Psychology is 19,500 TRY+VAT (including course and thesis periods).

b) Tuition fee of PhD program (thesis) in Translation Studies is 16,800 TRY+VAT (including course and thesis periods).

c) Tuition fee for Turkish Preparation Program is 8,750 TRY+VAT for one semester, and 17,500 TRY+VAT for two semesters.

2. Course fee:

Program fee payments must be made during enrollment. In exceptional cases payments are made for each course separately. In those cases, students make payments according to the scheme given below:

Each course of master's programs (thesis) in Economics and Finance, Political Science and International Relations, and Translation Studies costs 1,725 TRY+VAT. Thesis/project period (thesis period is 1 year / project period is 1 semester) of the named programs costs 3,450 TRY+VAT.

Each course of master's program (thesis) in Psychology costs 2,250 TRY+VAT. Thesis period (thesis period is 1 year) of this program costs 4,500 TRY+VAT.

Each course of PhD program in Translation Studies costs 1,380 TRY+VAT. Thesis period costs 2,760 TRY+VAT per year.

3. Payment method:

a) Tuition fee payment can be made in 10 installments with a credit card. There is a 6% discount for cash payments. If payment is made on course basis, full price should be paid in cash.

b) If a course repeated, 50% of the determined course fee is paid.

c) Payments collected by the University are nonrefundable.

d) Tuition fees are calculated in accordance with the length of programs. The length of master's programs (thesis) is 3 years (including course and thesis periods). The length of PhD programs is 4 years (including course and thesis periods) and 5 years in case thesis period is extended. Fees of extension period are same as the fees paid when students first registered to the program.

H. SCHOLARSHIPS AND OTHER FRINGE BENEFITS

1. Students who are placed in full scholarship quotas of master's programs (thesis) are granted with Education Scholarship for 2 years (3 years, if a one-year extension is approved by the thesis advisor), including course and thesis periods.

2. Students who are placed in full scholarship quota of PhD program in Translation Studies are granted with Education Scholarship for 4 years (5 years, if a one-year extension is approved by the Institute), including course and thesis periods.

I. CONDITIONS OF OFFERING PROGRAMS

Master's programs (thesis) might not be offered if less than 5 students register.